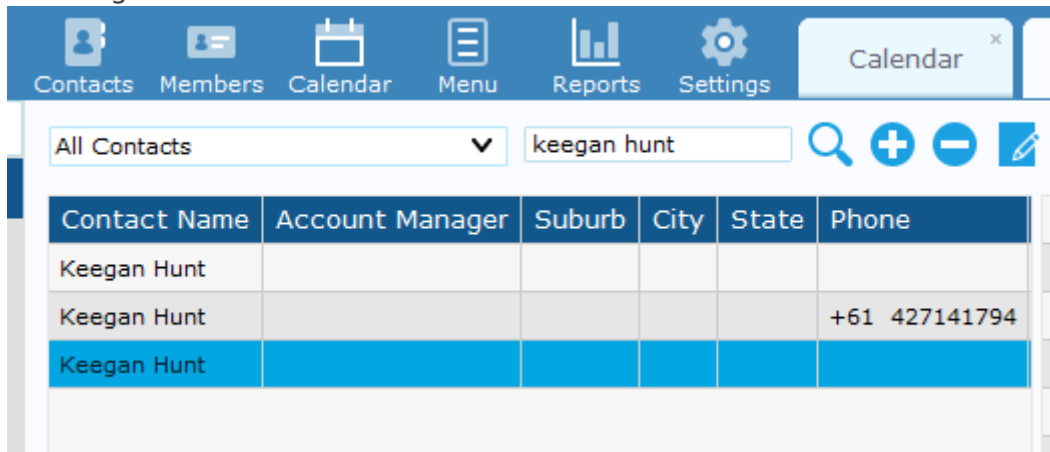


Removing RFID - CustomLinc

This article will show you how to remove an RFID tag from a user.

1. Open Custom Linc, select "Contacts" and search for the desired person to remove the RFID tag from.



2. Click on the user's name to open the menu on the right and select "staff".

	Keegan Hunt
	695601
	08/07/2025 12:51
	keegan.hunt@pbr.org.au
	User (Position = IT Support Specialist PW Exp = 12/03/2026)
	Staff
	Puffing Billy
	emma.hutchinson@pbr.org.au
	fat.controller@pbr.org.au

3. Click on RFID tags, right click on the RFID number and select delete. Then click ok in the bottom right.

Details for Keegan Hunt

Details

Notes

RFID Tags

Depots

Roles

Resource Types

Search

RFID Tags

RFID No

0221059387

Add...

Delete...

Properties...

Depots

F

To

Depot

Roles

Show All

Assigned

Role

...

Resource Types

Assigned

Resource Type

Dining Car

Excursion Train

POLAR EXPRESS

OK

Cancel

Apply

4. RFID has now been removed.

Revision #3

Created 2025-07-10 12:10:30 UTC by Dylan Healey

Updated 2026-07-14 05:21:10 UTC by Keegan Hunt