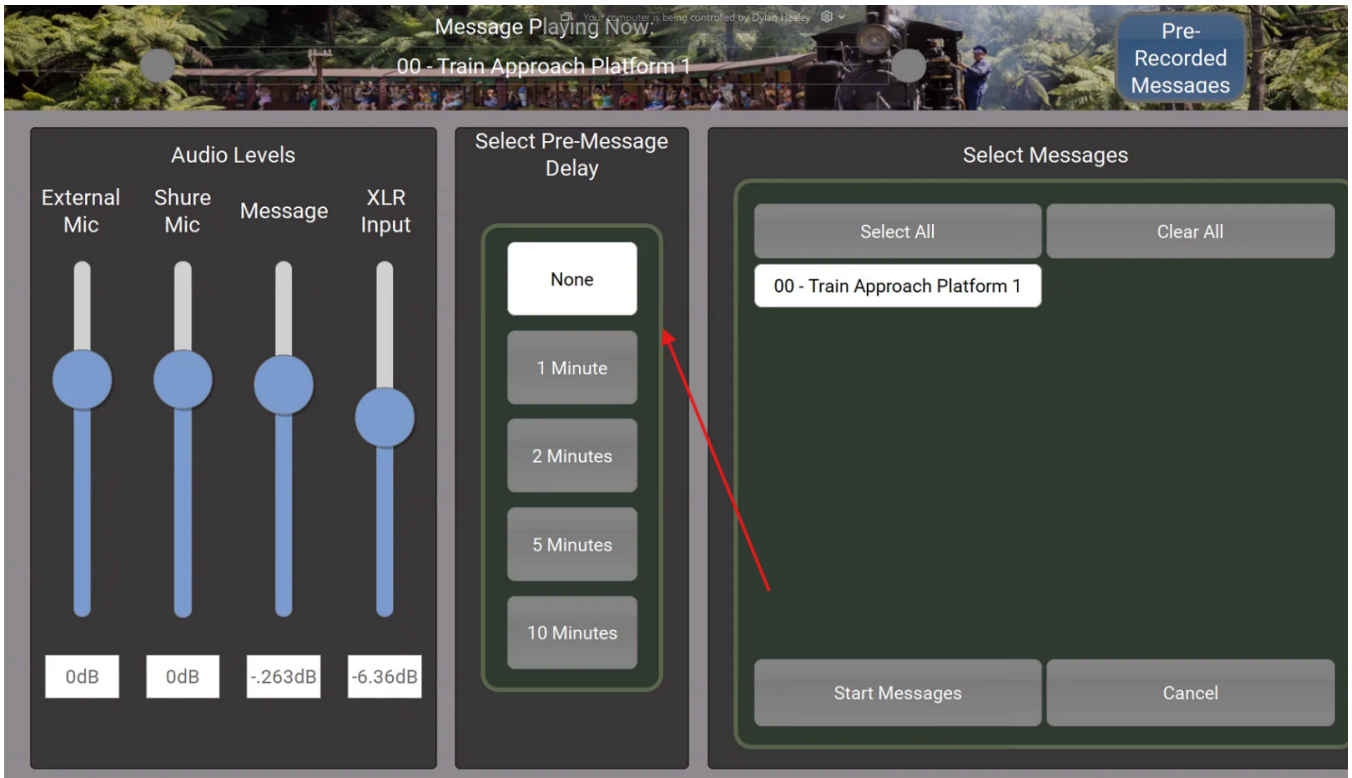


# How to: Send a Pre-recorded Message (Training)

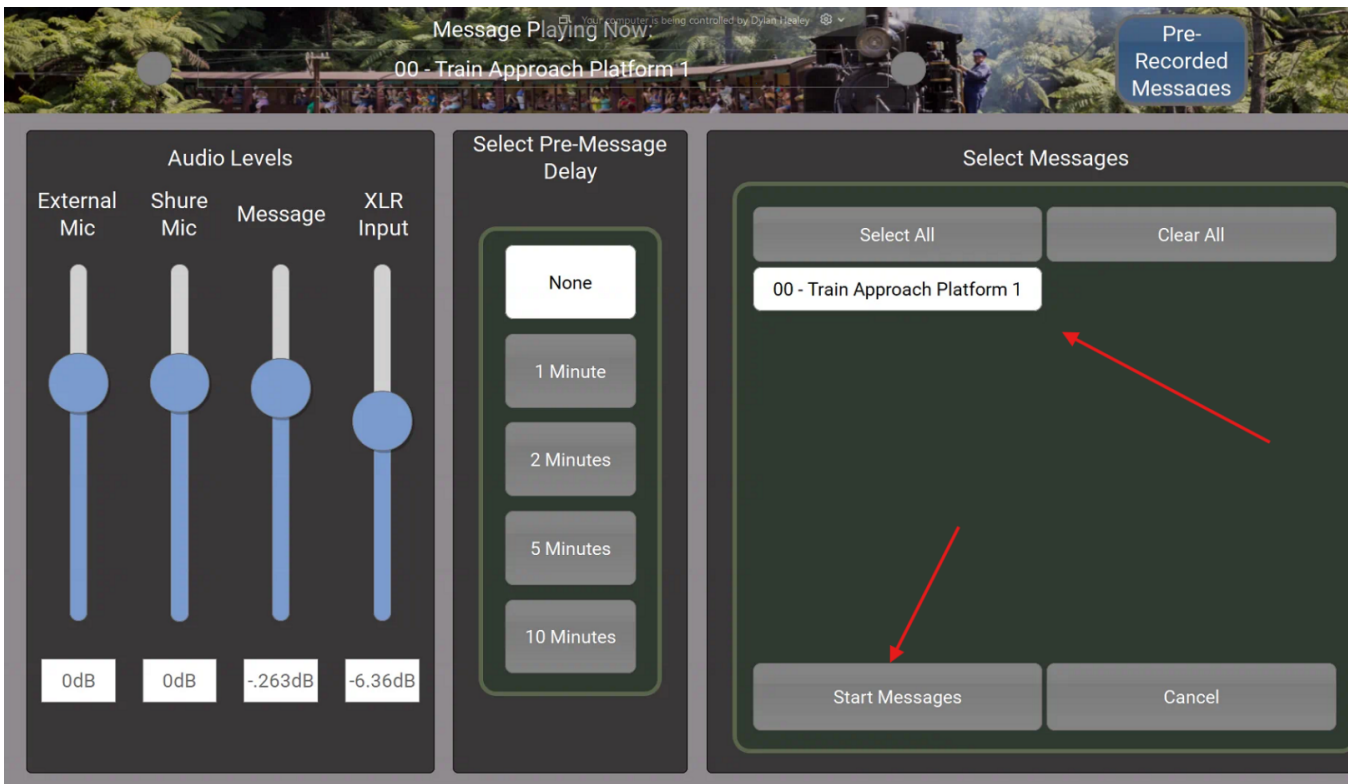
Currently there is only 1 Audio Zone at Menzies Creek. Due to this zone control for the announcement is not required.



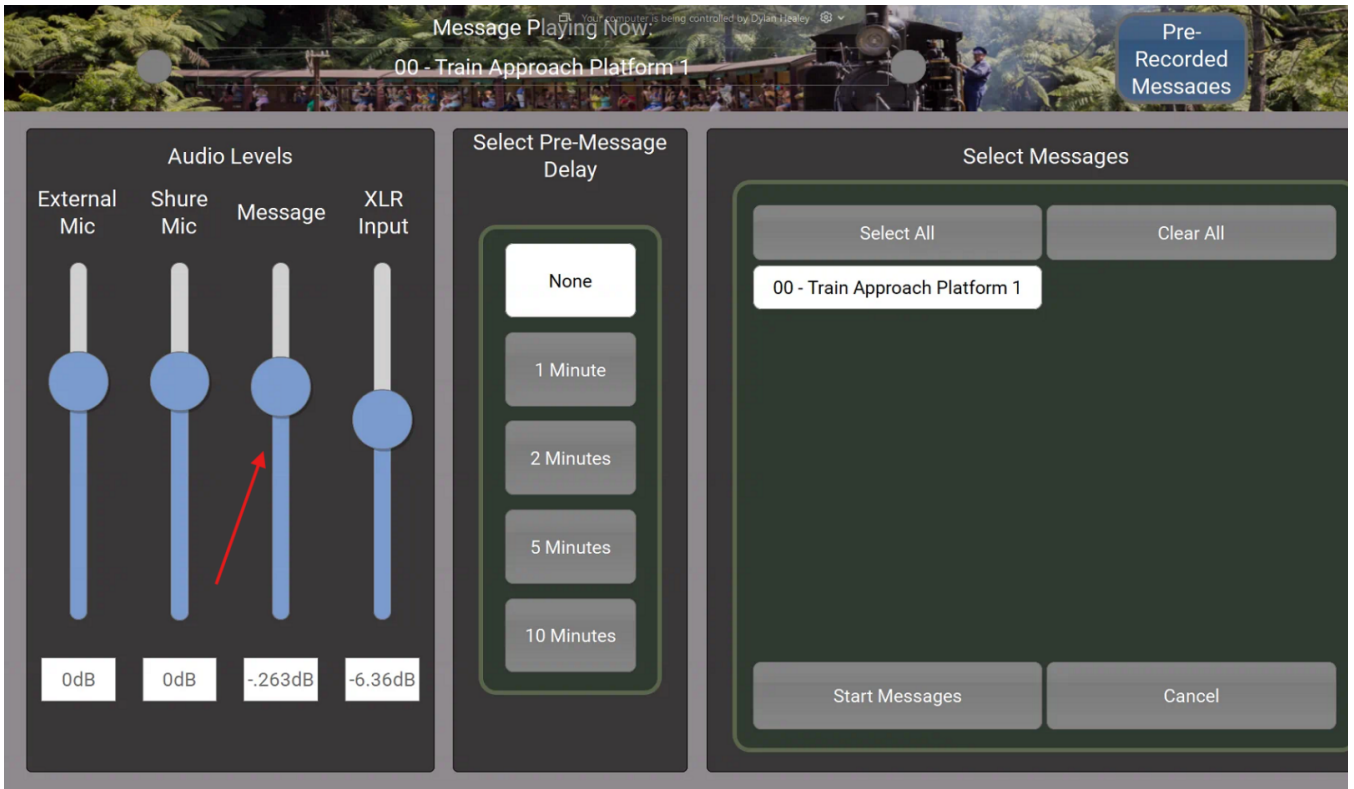
1. Firstly you can choose to delay in the announcement with the "**select pre-message delay**" field.



2. You can then select a message that you would like to broadcast in the "**Select Messages**" panel. Once the message is selected "**Start Messages**" is then selected to start the broadcast.



3. if you need to adjust the volume you can use the **Message** slider under **Audio Levels**



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