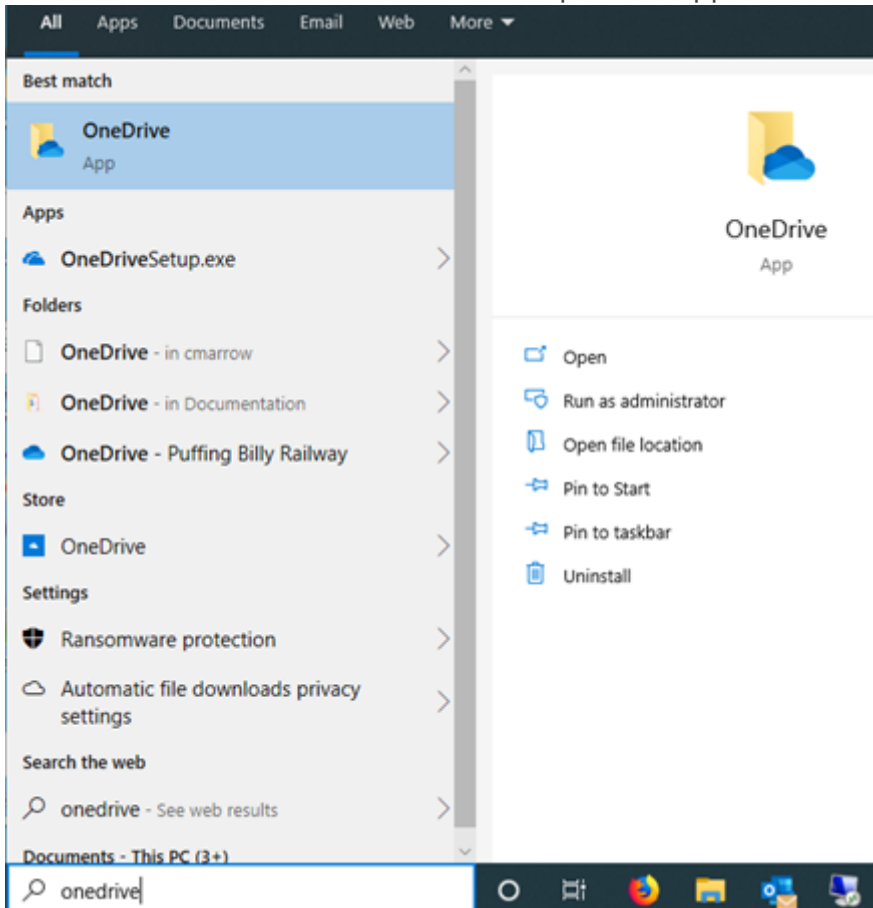


# Signing in / Syncing OneDrive

## Step-by-step guide

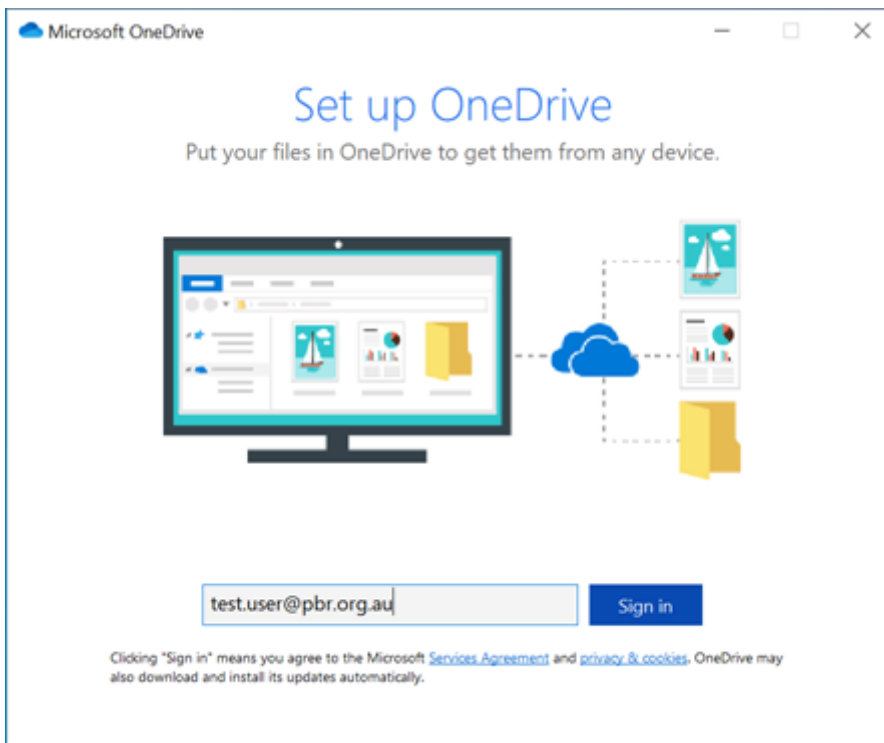
1. Search for **Onedrive** in Windows and open the app.



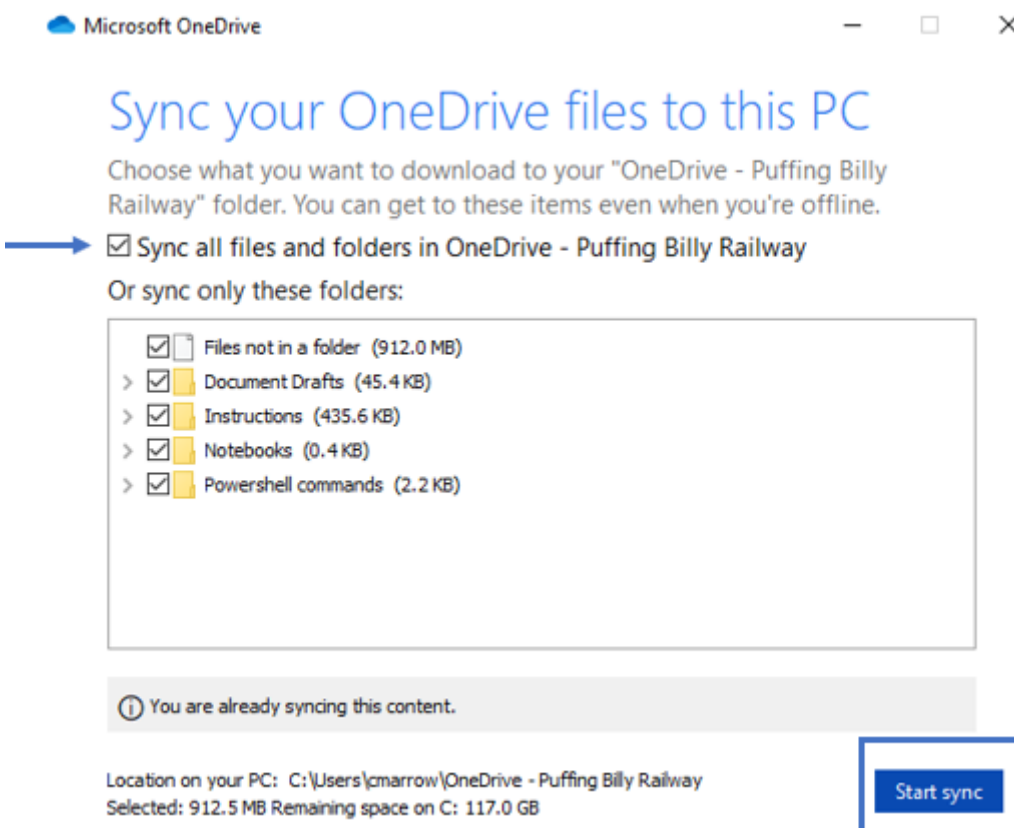
2. The OneDrive icon will appear in the right-hand corner of the taskbar. Click on it to open OneDrive.



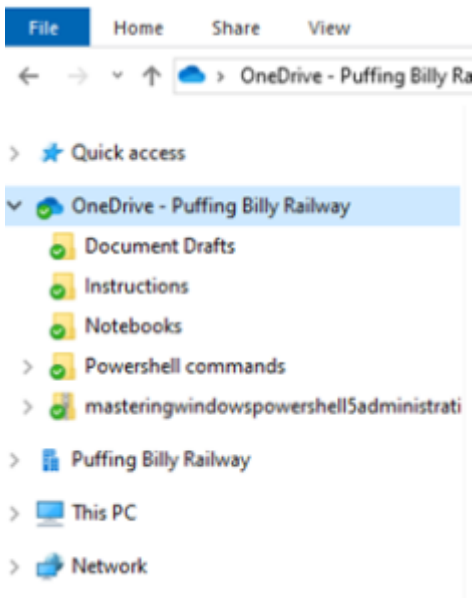
3. Sign into OneDrive with your PBR credentials.



4. Click **Next**.
5. Make sure **Sync all files and Folders** is selected and then press **Start sync**.



6. Click through any remaining screens. Once done your files will sync to OneDrive.
7. Open **File Explorer** in Windows. You will now be able to see the folder under OneDrive - Puffing Billy Railway located in the left-hand menu.



Be aware that when you create, modify or delete files in the folder it is automatically synced to OneDrive.

Revision #4

Created 2022-09-29 10:59:37 UTC by Mitch Fraser

Updated 2026-05-08 05:39:35 UTC by PBR\_AI