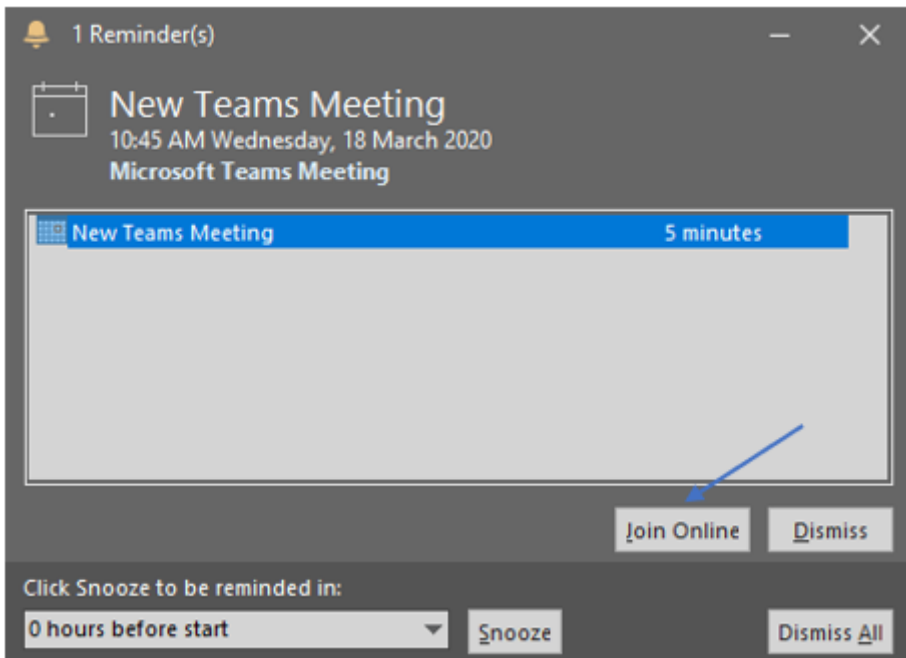


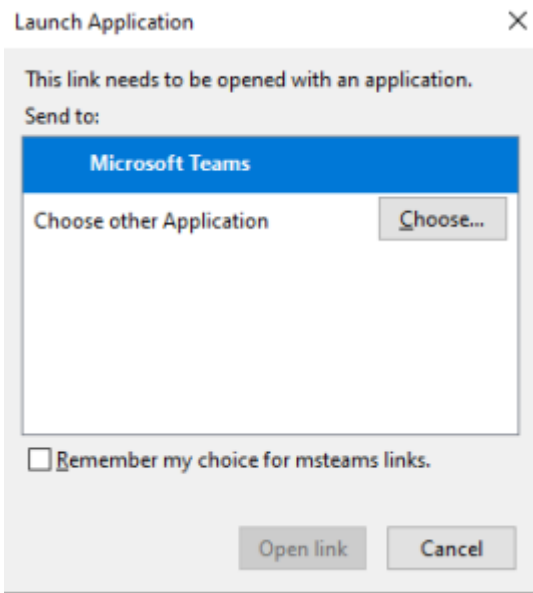
Joining a Teams Meeting via the Outlook Reminder

Step-by-step guide

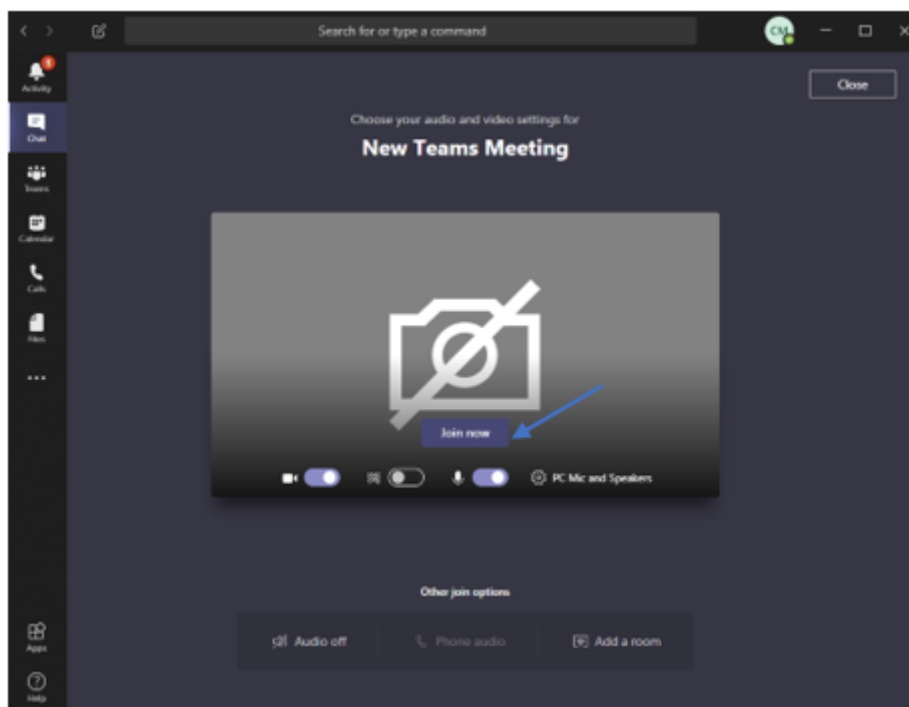
1. Before the meeting Outlook will remind you of the meeting. Click on the **Join Online** button.



2. If you asked to choose an application, make sure Microsoft Teams is selected and click **Open Link**.



3. The new meeting will open in Teams. Click on **Join now**.



Revision #3

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