

# Editing Voicemail Settings

Once you have setup your voicemail on your desk phone you can edit it at any time by following the below steps.

## Step-by-step guide

1. Dial 799
2. Enter your security code and wait approx. 10 seconds
3. You'll hear the statement to 'Remember Yes for 1 and 2 for No'
4. Press 7 for setup options
5. Press 4 for greetings options (change message people hear when going to your Voicemail) or 7 for personal options (security pin, name).

## Related articles

---

Revision #2

Created 2022-09-29 10:55:37 UTC by Mitch Fraser

Updated 2026-05-08 05:39:53 UTC by PBR\_AI