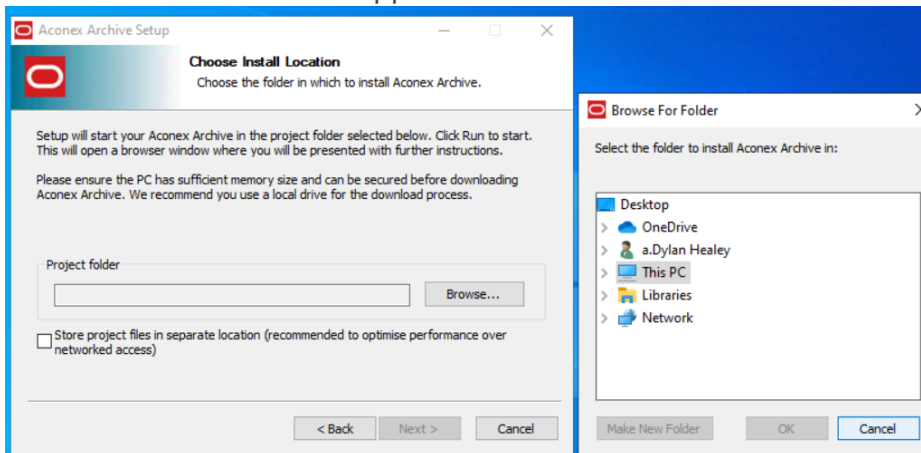


How to Setup Aconex Archive

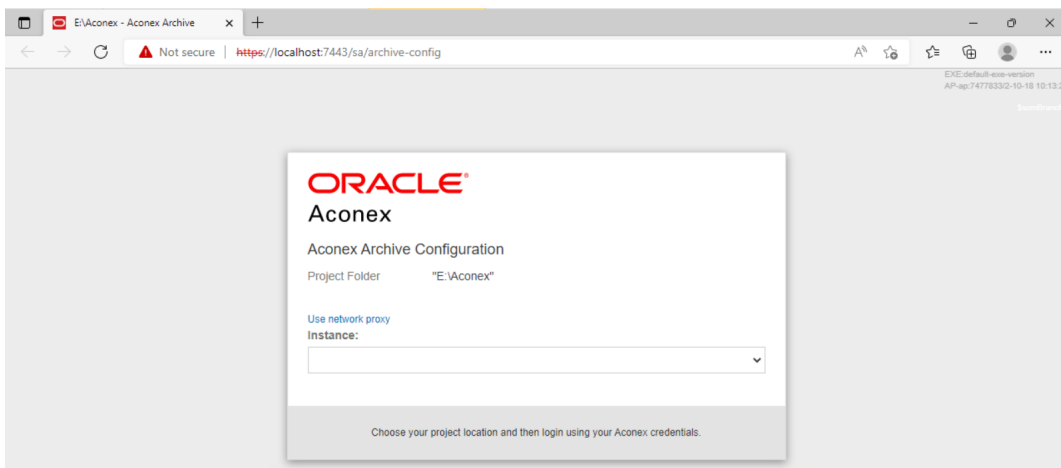
Step-by-Step Guide

Place the device you are installing the application on in Learning Mode.

1. **Place the device you are installing the application on in Learning Mode.**
2. Download the Aconex Archive installer. Link as of 15/11/2022:
<https://help.aconex.com/aconex/archives/download-aconex-archive>
3. Check if the device has the required version of Java. If not download it here [Java Downloads for All Operating Systems](#)
4. Run the Aconex Archive Installer and follow the prompts. When asked about Project Folder select **Browse** and choose the directory where you wish to install the Archive application and downloads from the application then hit next.



5. After some time a web browser should open and take you too the Config. In this case the Instance is **Australia/NZ**, thought there is also an option for a proxy if we do implement one in the future.



6. Enter the Username and Password

7. Select **Download**. Depending on location of download, internet speed and size of the download this can take quite a bit of time.

8. Once the download is complete you can find the files in the directory under **<directory you chose> > archivefiles** Email files can be found under **<directory you choose> > index > eml**

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